On the Spot

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| Laura Buckley  Project Manager Liaison  On the Spot  2 George Street, Brisbane, QLD 4000  admin@onthspot-deliveries.com.au | **Development Team 44**  3 George Street, Brisbane, QLD 4000 shannon.rodgers@connect.qut.edu.au |

12/10/2016  
**Dear Development Team,**

Thank you for your team’s informative demonstration regarding the present state of your projects development. The presentation was not only well prepared but allowed us to fully understand the current scope and trajectory of the project and your progress.

Since our last meeting you have finished everything from the previous sprint and are well underway to completing sprint 3. Furthermore, your team has implemented a wide number of features that managed to pass the acceptance criteria such as; implementing the administrator’s functions, updating the login permissions, producing a working user dashboard, as well as many attendee and volunteer functions. Unfortunately, you didn’t fully complete the user story regarding passwords but we are confident you will have this completed before the next time we meet. At this point in time it seems that you’re on track in terms of your sprint plan but there was no visual communication of this fact such as a burndown chart.

At this point in time we are very impressed by the communication and quality of work demonstrated throughout the development period. Your presentation was easy to understand and follow however we would have liked for further elaboration regarding the switch in your systems architecture from the Play framework over to Django. We understand that you encountered difficulties with the Play framework and as a result came to the decision to completely redo your application. Though this was disheartening to hear we congratulate you for being able keep to your project on schedule regardless of these setbacks.

From the demonstration of your product as well as your clear and coherent presentation we are very impressed with your team and their overall performance. The communication among your team as well as us your clients has been very encouraging and we are excited to see the fully completed product as well as what you will produce in Sprint 4.

Sincerely,

Laura Buckley  
Project Manager Liaison